

**VENANGO TECHNOLOGY CENTER
JOINT COMMITTEE
1 Vo-Tech Drive
Oil City, Pennsylvania 16301**

MINUTES

September 4, 2012

The regular meeting of the Venango Technology Center Joint Committee was held this evening in the Conference Room of the Venango Technology Center, 1 Vo-Tech Drive, Oil City, PA 16301. Chairman Mehalic called the meeting to order at seven o'clock (7:00) p.m.

Chairman Mehalic asked the members to pause for a moment of silence.

Chairman Mehalic asked the members to stand for the pledge of allegiance.

Roll Call: Present: Patty Feroz, Mike Port, Todd Carson, Dwight Proper, Bill Deal (via phone), John Mehalic

Absent: Ronald Lytle, Karen Woods, Randy Seitz, Sue Barthen

Also Present: Mario Fontanazza, Jeffrey Clark

Chairman Mehalic stated the Joint Committee members had received copies of the Minutes of the August 6, 2012 meeting in the mail. He asked if there were any additions, corrections or deletions.

Mr. Proper, seconded by Mr. Port, moved to approve the Minutes of the August 6, 2012 meeting. Motion unanimously carried.

The Treasurer's and Secretary's Report as of September 4, 2012 was submitted for information.

Mrs. Feroz, seconded by Mr. Deal, moved to approve the Treasurer's and Secretary's Report as of September 4, 2012 as submitted. Motion unanimously carried.

A list of bills totaling \$652,640.05 and the final report for the 2011-2012 school year were submitted for approval.

Mr. Proper, seconded by Mr. Carson, moved to approve for payment the lists of bills and final report for 2011-2012 as submitted.

Chairman Mehalic asked if there were any questions.

Roll Call: Ayes: Patty Feroz, Mike Port, Todd Carson, Dwight Proper, Bill Deal (via phone), John Mehalic

Nayes: None, motion carried.

Under communications, Chairman Mehalic indicated that the Minutes of the Professional Advisory Committee Meeting – 8/30/12, the Calendar of Events for September and the enrollment report were submitted as information.

Chairman Mehalic requested approval of the agenda items 8. a-g as one motion.

Mr. Proper, seconded by Mrs. Feroz, moved to approve agenda items 8. a-g as follows:

- a) Adult Evening School Fall Schedule for the 2012-2013 school year.
- b) The student and employee handbook with no changes for the 2012-2013 school year.
- c) Changes to the Occupational Advisory Committee members for 2012-2013.
- d) Tuition increase for Practical Nursing for the 2013-2014 school year. This is up \$200.00 to \$10,350.00 annually which equates to a 2% increase.
- e) Approval of conference requests as follows: for up to three instructors to attend the Integrated Learning Conference in State College on November 7-9, 2012 at a cost not to exceed \$1,600.00 – Funding Local; Approve request for Cindy Cornelius to attend the PA association of Practical Nursing Administrators conference in Lewisburg on October 4-5, 2012 at a cost not to exceed \$750.00 – Funding Practical Nursing; Approve request for Karen Strawbridge to attend the AVTEC conference in Carlisle on October 7-8, 2012 at a cost not to exceed \$700.00 – Funding Local; Permission for Robert Moore to attend the 2012 PCEA conference October 16 – 17, 2012, in State College at a cost not to exceed \$550.00 – Funding - local
- f) Approval of the Practical Nursing substitute instructor list for 2012-2013.
- g) Approval of the addition to the Substitute instructor list for 2012-2013.

Roll Call: Ayes: Patty Feroz, Mike Port, Todd Carson, Dwight Proper, Bill Deal (via phone), John Mehalic

Nayes: None, motion carried.

Mr. Fontanazza presented his activities for the period August 7, 2012 and through September 4, 2012.

Chairman Mehalic asked if there was any Old Business. None was noted.

Under New business, Chairman Mehalic requested approval of Jeffrey Clark as interim Chief School Administrator through the end of the Forest term which expires in December 2012.

Mr. Proper, seconded by Mr. Port, moved to approve Jeffrey Clark as interim Chief School Administrator through the end of the Forest term which expires in December 2012.

Roll Call: Ayes: Patty Feroz, Mike Port, Todd Carson, Dwight Proper, Bill Deal (via phone), John Mehalic

Nayes: None, motion carried.

Upon motion by Mrs. Feroz, seconded by Mr. Port, the meeting adjourned at seven eighteen (7:18) p.m.

Recorded by



Patrick M. Adams
Business Manager

A reminder that next month's meeting will be held on **Monday, October 1, 2012.**